	8:30am - 5pm (DST)
Saturday	7:30pm - 10:30pm (EST) CLOSED (DST)
Sunday	10:30am - 10:30pm

Computing Facilities

The computer lab in the Rousso Building at Ferkauf contains twelve networked Dell desktops that are connected to a Hewlett Packard laser printer. All computers contain Internet Explorer and Microsoft applications (Word, Excel, and PowerPoint).

Web Registration

Your User ID is your 800 number. For your first-time logging in your PIN will be your date of birth (mmddyy). Subsequently you will be asked to change your PIN and you will use your new PIN for registration.

To register for classes online go to www.yu.edu/myyu.

- Click “Faculty, Student, and Staff.”
- Enter your User I.D. and PIN.
- Click “Student and Financial Aid.”
- Click “Registration.”
- Click “Register or Add or Drop Classes” then select a term.
- Enter your Registration Access Code.
- Once you have entered all your course selections, click “Submit Changes.”

If you have any difficulties, visit the Registrar’s Office at Rousso 128 or e-mail bannerweb@yu.edu.

To Obtain Your YU E-mail:

- Go to www.yu.edu/myyu

Organization of Psychology Students (OPS)

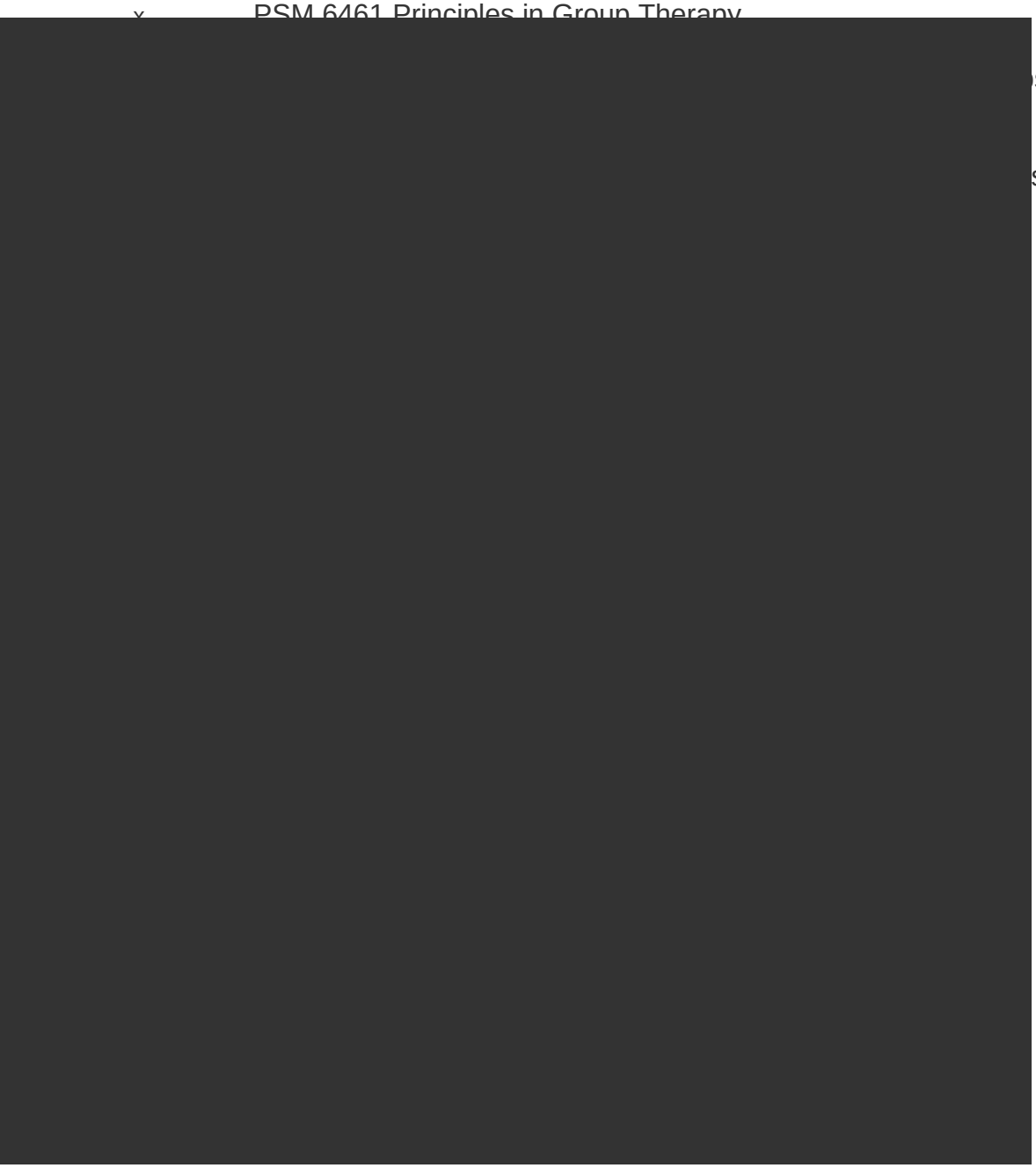
Ferkauf Graduate School has an active student government

Requirements

The 60-credit MA program requires completion of the of the following: counseling.

Required Core Courses: 42 credits

- PSM 6515 Developmental Psychology Across the Lifespan
- PSM 6405 Social and Cultural Foundations of Counseling
- PSM 6120 Basic Principles of Counseling
- PSM 6815 Psychopathology: Child, Adolescent & Adult
- PSM 6461 Principles in Group Therapy



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x PSM 6485 Crisis Counseling x

Year II - 30 credits / academic year

Fall – Year II

*Advanced Issues in Mental Health Counseling

*MHC: Ethics & Issues in Professional Practice

* Advanced Issues in Psychopathology and Diagnosis

*Statistics, Research and Program Evaluation (Evidence Based Treatments)

*Supervised Field Placement III - 1.5 credits

Spring – Year II

*Lifestyle & Career Development Counseling

* Concepts and Techniques in Mental Health Counseling (Clinical Instruction)

*Principles in Group Counseling

*Social Psychology

*Supervised Field Placement IV - 1.5 credits

*MHC ELECTIVE

Field Placement

All students are required to fulfill a total of 600 hours of supervised field placement/internship work as a student before they are allowed to graduate from the M.A. in Mental Health Counseling program. With assistance from the Program Director and MHC Faculty, it is the student's responsibility to locate and obtain the field placement. There is a directory of field placements listed on the website that lists all the sites that our past graduate students have had placements. This directory includes a list of placement opportunities with which Ferkauf has affiliations. In the New York Metropolitan area there are many opportunities for mental health professions. Students are sometime able to locate and obtain sites that are not listed in our directory. The main requirement is that there is a licensed mental health professional (Psychologist, Licensed Mental Health Counselor, or Licensed Clinical Social Worker) on site that is willing and able to provide a minimum of one hour per week of clinical supervision for the student.

Policies & Procedures

Program Director

A Program Director coordinates and has administrative responsibilities in each of the specialized areas of study. Together with the program faculty that individual determines the policies, procedures, and curriculum for the particular course of study. Each newly admitted student is advised by the Program Director. The Program Director's role is to assist the student with programmatic and administrative issues and to facilitate the student's progress throughout the course of study.

Student Responsibility

It is the responsibility of each student to ensure that all regulations have been observed, all fees paid, and all course requirements met, including prerequisites when required.

The degree candidate should note that completion of the specified number of credits does not in itself satisfy degree requirements.

Grievance Policy & Procedure

Yeshiva University's Ferkauf Graduate School of Psychology is committed to a policy of resolving all student grievances through a formal set of procedures designed to ensure that the student's issue or concern is resolved fairly.

Step 1: Student should discuss their issue or concern directly with each individual faculty member.

Step 2: If the student thinks that this issue or concern is still unresolved by the faculty

Accommodations for Students with Learning Disabilities

If you have or think you may have a learning disability, ADD, or ADHD and would like to request accommodations, pl

Leave of Absence

Students who are not taking any coursework but expect to return at some future time should file a Request for Leave of Absence for Graduate Student form, available in the Office of the Registrar. Such leaves are normally granted for a maximum of 12 months. (If the student is entering full-time service in the armed forces or in ACTION, Peace Corps, or VISTA no charge will be made for the leave during the period of active service.) Sympathetic consideration will be given to a request by a student returning from an official leave who wishes to continue a course of study under the requirements in force

Privacy Rights

Yeshiva University has adopted regulations to protect the privacy rights of its students under Fami

where up to two years of training may be transferred from another institution; and b) Ferkauf Graduate School of Psychology students admitted into the Masters of Arts program who subsequently are admitted into a Ferkauf Graduate School of Psychology doctoral program, who may transfer selected credits toward their doctoral degree. This transfer cannot be used to reduce the required four years of full-time residency training in the Clinical or School-Clinical Child Psychology programs.

Transfer credit can be granted in core areas with the approval of the instructor of the

1.	Very Good	C	Well Below Level
B+	Good	F	Failing

Where coursework, with permission, extends beyond one semester the following grades may be used:

X	Course in progress
Y	Year course: second term grade applies to both terms
	(changed to "I" if the student does not register for the second term)

Administrative Grades:

G	Course dropped by student without permission (counted as failure)
I	Incomplete
M	Missing (no grade reported)
W	Withdrew without penalty or prejudice

Academic Average

Each grade has a numerical value, as follows:

A+	4.334	B	3.0
A	4.0	B-	2.667
A-	3.667	C	2.0
B+	3.334	F, G	0

When the numerical value is multiplied by the credit value of the course, the resulting figure is known as the number of quality points. The student's average rating is computed by dividing the number of quality points earned by the number of credits completed, including courses failed. The average is rounded to the third decimal place.

Grades achieved at other institutions are not averaged in with the student's record at Yeshiva University; only credit is granted on transfer. Students must maintain a 3.0 average, and no courses in which a C grade is received can be credited to the Master's or Doctoral degree. Should a C grade be obtained in a required course, that course must be repeated; should a C grade be obtained in an elective course, requires the student to select an additional elective.

All coursework must be completed by the end of the semester in which the course is taken. A mark of I (Incomplete) cannot be carried for more than one semester. Exceptions are made in certain research courses with the approval of the student's adviser. Full details of the required minimum standards of good academic standing and satisfactory progress are available from the Office of the Registrar.

Appeal of Grades

The faculty has sole authority to give grades. The Student Review committee and the Student Appeals Committee shall have no authority to change a student's grade or to consider such issues. A student may appeal a final course grade of "F" in writing directly to the Dean only after first discussing the matter with the instructor and his or her Program Director. The Dean may override an "F" grade only if the Dean finds extreme and egregious unfairness. An appeal of an "F" grade must be made in writing within 30 calendar days of receipt of the grade.

Other University Policies

Posters & Notices

All posters and notices must be initialed by the appropriate administrative officer of the school before they are displayed on the various bulletin boards at the graduate school. Students should regularly examine these bulletin boards for official notices. The school maintains an active listing of employment opportunities.

Use of the University's Name

No student or student organization may use the name of Yeshiva University or Ferkauf Graduate School of Psychology for any purpose, including identification, without written permissio

Ferkauf Graduate School of Psychology

Yeshiva University

Statement of Understanding

I _____ have read the University Policies and Procedures Handbook for Students in the Mental Health Counseling MA program. I understand these policies and procedures and will abide by them throughout my graduate studies at Yeshiva University.

Print Name

_____ _____

Signature of Student Date

*Retain this handbook for reference throughout your graduate studies in psychology.