

hours, the Registrar notifies the Office of Academic Affairs and the appropriate school or college for explanation and/or correction.

The following table provides general guidance on the how the credit hour translates to a particular instructional methodology. Note, however, that the credit-hour definition does not dictate particular amounts of classroom time versus out-of-class student work. The information below serves as general guidance for successful compliance with NYSED, USDOE, and MSCHE requirements.

Lecture: Courses that meet to engage in various

Laboratory: Courses with a focus on experiential learning under the direct supervision of a faculty member in which the student performs substant

OTHER FORMS OF INSTRUCTION/DELIVERY METHODS:

Individualized Instruction: Courses of study to accommodate a student who cannot meet with a regularly scheduled class. The faculty member regularly meets with a student(s) and applies the same criteria as outlined in the course syllabus, but does not meet in a scheduled class. Credit hours are determined based on faculty instructional contact minutes as dictated by the course catalog. All courses match the total amount of work

can include, but are not limited to, online group discussions and projects, papers and exams, and singular faculty engagement. In all cases the courses meet